

Joint Health & Safety Committee

Sept 19, 2024

WebEx Meeting

Sutherland Campus



MINUTES

Sutherland H&S Committee					
<u>Worker Members</u>		<u>Management Members</u>		<u>Resources</u>	
C	Elane Kalavrias (EK) Co-Chair	VP	Bianca Sclipa (BS) Co-Chair	VP	Marriah Wickert (MW) R*
VP	Heather Cuthbert (HC)	VP	Mary MacLeod (MM)		
VP	Candace Gainer (CG)	R	Randy Prentice (RP)		
VP	Cheryl Wardell (CW)	R	Marc Patenaude (MPA)		
VP	David Vasey (DV)				
VP	Joanne Tully (JT)				
R	Susan Brown (SBR)				
VP	Liam Pearce (LP)				Vacant () – Secretary
Minutes and Agenda are located on the H&S Website					
VP- Virtual Presence	C- Chair	P-Present	R-Regrets	G-Guest	R*-Resource
At Fleming College					
Our Vision:					
Creating prosperity and transforming communities through education and innovation.					
Our Mission is to empower our students with the innovative education, research and real-world experiences they need to build better lives, better communities and a better world.					
Our Values:					
<ul style="list-style-type: none"> ■ Responsiveness ■ Innovation ■ Collaboration ■ Inclusiveness ■ Accountability 					
Upcoming Meetings	Oct 10, 2024	Nov 14, 2024	Dec 12, 2024	Jan 9, 2025	
Feb 13, 2025	Mar 13, 2025	Apr 10, 2025	May 8, 2025	Jun 12, 2025	



Item	Agenda Topic	Discussion	Action By/Decision
1.0	Meeting Called to Order	By EK at: 09:00a.m.	
1.1	Quorum Confirmed	Quorum Met: <input checked="" type="radio"/> Yes <input type="radio"/> No	
1.2	Adoption of Agenda	CMT discussed adoption of agenda as meeting guide.	It was moved by HC and seconded by CG that the agenda be approved as amended.
1.3	Review of Minutes and Approval	June 2024 minutes.	It was moved by DV and seconded by CW that the minutes be approved.
2.0	Regular Reports		
2.1	Accident Reports		
	2.1.1 Review of lists	Student 0 Staff 2	RE: Sept 6, 2024 report, the Building Science review to be added to upcoming agenda when completed (MW)
		All 2	
	2.1.2 Review of Near Miss		
2.2	Inspection Report		
	Zone R – Residence Buildings 1, 2, 3	Inspection partners HC/BS.	Inspection complete.
	Zone R – Residence Buildings 4, 5, 6	Inspection partners CW.	Inspection complete.

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2.3	IAQ Reports	MW presented the asbestos abatement project for Room B2 120 MW discussed the Non-Viable Air Sampling Report for Residence Building #6	
2.4	H&S Program Review	MW presented the Fleming Safe Toolkit to the CMT.	
2.5	Risk Index Information Review	CMT reviewed updated risk index information on the H&S website.	
3.0	New Business		
3.1	TOR Review	EK discussed Terms of Reference review including S.2.4(d) and 2.5(b)	EK to connect with HR to ensure members are provided with the necessary time off for their role on the JHSC CMT members to review TOR and send any recommendations to co-chairs, cc'ing safety.
3.2	Inspection Schedule	CMT discussed 2024-2025 inspection schedule.	EK to establish the upcoming year's Inspection Schedule
3.3	New Faculty & H&S	CMT discussed challenges of the increased number of part time faculty recently hired, particularly in high hazard labs, including training and safety measures.	EK to draft recommendation letter to Employer outlining Health and Safety concerns.
4.0	Outstanding Items		

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5.0	Next Meeting		
5.1	Date	Oct 10, 2024	
5.2	Adjournment of Meeting	Motion to adjourn meeting at 10:20a.m., moved by DV and seconded by CG.	

Elane Kalavrias

Bianca Sclipa

Co-Chair, Management

Elane Kalavrias

Co-Chair, Workers

Click or tap to enter a date:

October 9th 2024

Date

Date