Frost Joint Health & Safety Committee



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January 20, 2025 10:30a.m. – 12:00p.m. Room 252

Meeting Chair: Heather Broadbent

1.0 Meeting Called to Order

- 1.1 Quorum Confirmed
- 1.2 Adoption of Agenda
- 1.3 Review of Minutes and Approval (Sept, Oct, Nov 2024)

2.0 Report Review

2.1 Accident Report	⊠ Yes ⊔ No		
2.1.1 Review of lists			
2.1.2 Review of Near Miss	}		
2.2 Inspection Report	\square Yes \boxtimes No		
2.3 IAQ Reports	oxtimes Yes $oxtimes$ No		
2.3.1 Review Reports			
2.3.2 Rename standing item – H&S Assessment			
2.4 Policy and Procedure Review	$oxtimes$ Yes \Box No		
2.5 H&S Management System	☐ Yes ⊠ No		

3.0 New Business

	Item	Explanation of Item	Presenter
3.1	Asbestos Re-	CMT to discuss 2025 re-assessment completed January 2 nd and 3 rd , 2025 by	MW
	Assessment	Pinchin Environmental.	
3.2	Guest Member	CMT to discuss agenda for February guest member.	MW
3.3	Inspection Focus Items	CMT to discuss addition of monthly/quarterly inspection focus items.	MW
3.4	Meeting Delivery	CMT to discuss ongoing meeting delivery platform.	HB
3.5	PPE Provision as per CA	CMT to discuss outdoor fieldwork clothing and equipment provisions.	JA

4.0 Outstanding Items

Item	Explanation of Item	Completed