

AGENDA

February 10, 2025
10:30a.m. – 12:00p.m.
Room 252

Meeting Chair: Jennifer Anderson

1.0 Meeting Called to Order

- 1.1 Quorum Confirmed
- 1.2 Adoption of Agenda
- 1.3 Review of Minutes and Approval - ([Oct 2024, January 2025](#))

2.0 Report Review

- 2.1 [Accident Report](#) Yes No
 - 2.1.1 Review of lists
 - 2.1.2 Review of Near Miss
- 2.2 [Inspection Report](#) Yes No
- 2.3 IAQ Reports Yes No
 - 2.3.1 Review Reports
- 2.4 Policy and Procedure Review Yes No
- 2.5 [H&S Management System](#) Yes No

3.0 New Business

| | Item | Explanation of Item | Presenter |
|-----|--------------------------|---|-----------|
| 3.1 | ET Program Investigation | HB is going to discuss the ET Program concerns and investigation. Further support documents should be reviewed prior to the meeting: Investigations | HB |

4.0 Outstanding Items

| | Item | Explanation of Item | Completed |
|-----|------------------------------|---|--|
| 4.1 | H&S Investigation | CMT co-chairs to attend H&S investigation at the CAWT Minden location. | <input type="checkbox"/> |
| 4.2 | eBinder | CMT to ensure eBinder is checked by location during HHL inspections. eBinder app to be added to the JHSC tablets. H&S looking to add QR Code to each HHL Safety Information Board to lead employees directly to the lab's eBinder location. | <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> |
| 4.3 | Pinchin Environmental Report | H&S will share the assessment done by Pinchin Environmental on January 2 nd and 3 rd , once it's ready. | <input type="checkbox"/> |
| 4.4 | CAWT Enviro Building | Access is restricted with authorized access only. FSS will provide signage and further communication. | <input type="checkbox"/> |
| 4.5 | Guest Member | CMT to prepare questions for Charles, Manager, Security & Emergency Preparedness in advance of the next meeting. | <input type="checkbox"/> |
| 4.6 | H&S Focus Item | H&S will provide item and information to focus on for the Spring inspections. The item will be selected based on incident data. | <input type="checkbox"/> |
| 4.7 | Meeting Delivery | CMT to continue discussing JHSC meeting delivery options. | <input type="checkbox"/> |