

AGENDA

January 30, 2025
1:00p.m. – 2:30p.m.
[Teams Meeting](#)
Meeting Chair: Erin Lynch

1.0 Meeting Called to Order

- 1.1 Quorum Confirmed
- 1.2 Adoption of Agenda
- 1.3 Review of Minutes and Approval – November Minutes
- 1.4 Guest Member - Charles Boshaw, Manager, Security & Emergency Services

2.0 Report Review

- 2.1 [Accident Report](#) Yes No
 - 2.1.1 Review of lists
 - 2.1.2 Review of Near Miss
- 2.2 Inspection Report Yes No
- 2.3 IAQ Reports Yes No
 - 2.3.1 Review Reports
 - 2.3.2 Rename standing item – H&S Assessment
- 2.4 [Policy and Procedure Review](#) Yes No
- 2.5 [H&S Management System](#) Yes No

3.0 New Business

	Item	Explanation of Item	Presenter
3.1	Inspection Focus Items	CMT to discuss addition of monthly/quarterly inspection focus items.	MW

4.0 Outstanding Items

	Item	Explanation of Item	Completed
4.1	TOR Review	CMT members are to review TOR and send any recommendations to the co-chairs, cc'ing safety. Further review with the CMT will take place once the co-chairs have discussed recommendations with other campus CMT co-chairs.	<input type="checkbox"/>
4.2	Inspection Schedule	EL to request that SEB update the 2024-2025 schedule for the Haliburton JHSC.	<input type="checkbox"/>
4.3	Accident/Incident Report Spreadsheet	AH to update the Accident/Incident Report spreadsheet.	<input type="checkbox"/>
4.4	H&S Board	AH to update the membership list on the H&S Board.	<input type="checkbox"/>