

AGENDA

November 27, 2025

9:00a.m. – 10:30a.m.

Teams:

Meeting Chair: Bianca

1.0 Meeting Called to Order – Welcome Sarah Mackie

1.1 Quorum Confirmed

1.2 Adoption of Agenda

1.3 Review of Minutes and Approval – [September & October 2025](#)

2.0 Report Review

2.1 [Accident Report](#) ☒ Yes ☐ No

2.1.1 Review of lists

2.1.2 Review of Near Miss

2.2 [Inspection Report](#) ☒ Yes ☐ No

2.2.1 [Items noted for JHSC review](#)

SBR volunteered to assist with completing the following inspection notes:

- Inspection# 01266 – note #9

- Inspection# 01313 – note #1

2.2.2 Inspection schedule 2025-2026

2.3 H&S Assessments ☒ Yes ☐ No

2.3.1 Review Reports – [Industrial Hygiene Results](#)

2.4 Policy and Procedure Review ☐ Yes ☒ No

☒ Yes ☐ No

2.5.2 Good News Stories

	Item	Explanation of Item	Presenter
3.1	June JJHSC Workbook Completion	Complete the following outstanding items from the June JJHSC Workbook: - Effective Meeting - Reflection & Practice (To be completed September 2025) - Action Planning & Culture Building (To be completed October 2025)	BS
3.2	Asbestos Reassessment Survey Update	Pinchin will be onsite the week of December 15 th to complete the annual Asbestos Reassessment Survey. A leader's communication will be sent out.	AH

	Item	Explanation of Item	Completed
4.1	TOR Review	CMT to review the current Terms of Reference (TOR). Any recommendations, as per their individual review, are to be communicated via email to committee co-chairs. Please ensure safety@flamingcollege.ca is cc'd and that your review is completed prior to your subsequently scheduled JHSC meeting. All recommendations received, will be reviewed, and actioned collectively by JHSC co- chairs. EK presented recommendation to change TOR language of “Certified member” from inspections. Further reviews required by other co-chairs, before TOR changes adopted. EK recommends getting release time for members available in writing. MW recommends having release time specific to JHSC roles added back into the TOR.	☐ ☐ ☐
4.2	Employer Recommendation	EK to review files for drafted recommendation to the employer to recommend they include H&S standing item for all meeting agendas. (Carry forward Item 4.19 from 2024–2025)	☐

4.3	Potential magnetic fields signage	MM and DV to investigate getting signage for the carpentry shop regarding potential magnetic fields due to large voltage machinery. (Carry forward Item 4.27 from 2024–2025)	☐
4.4	Increase in Ampule Use Incidents	EK to assist the H&S department with review of past JHSC minutes for information related to ampule use. (Carry forward Item 4.31 from 2024–2025)	☐
4.5	First Aid Kit Seals	CD to investigate options for First Aid Kit seals and report back to the CMT. (Carry forward Item 4.33 from 2024–2025)	☐
4.6	Flow of Foot Traffic: Staircase Near Cafeteria	MW will investigate potential controls to reduce the risk of foot traffic congestion.	☐
4.7	Inspection Schedule 2025-2026	AH to complete the 2025-2026 Inspection Schedule.	☒