



MINUTES

Sutherland H&S Committee					
<u>Worker Members</u>		<u>Management Members</u>		<u>Resources</u>	
C	Jennifer Downham (JD) Co-Chair	P	Erin Lynch (EL) Co-Chair	R	Marriah Wickert (MW) R*
P	Barb Winn (BW)	R	Randy Prentice (RP)		
P	Sarah Bell (SBE)				
R	Jennifer Gill (JG)				
				P	Angela Hounam (AH) – Secretary
Minutes and Agenda are located on the H&S Website					
VP- Virtual Presence	C- Chair	P-Present	R-Regrets	G-Guest	R*-Resource
At Fleming College Our Vision: Creating prosperity and transforming communities through education and innovation. Our Mission is to empower our students with the innovative education, research and real-world experiences they need to build better lives, better communities and a better world. Our Values: ■ Responsiveness ■ Innovation ■ Collaboration ■ Inclusiveness ■ Accountability					

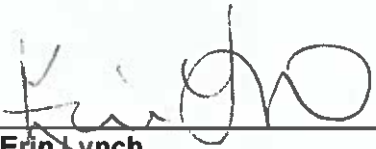
Item	Agenda Topic	Discussion	Action By/Decision
1.0	Arrival	Meeting called to order at 12:30p.m.	
2.0	Lunch and Networking		
3.0	JHSC Workbook	The CMT discussed the JHSC Workbook purpose and relevance. The CMT discussed how they make a positive impact in the workplace, such as reporting incidents, following through with issues, and setting an example for others. The CMT discussed the TOR. The CMT discussed JHSC composition and meetings. The CMT discussed meeting quorum and CMT member commitment. The CMT discussed the process for implementing proposed updates to the TOR. The CMT discussed proposal 1. The CMT discussed proposal 2. The CMT discussed their goals.	All in favor. The CMT is all in favor of changing the verbiage to "if possible". The CMT is in favor of adding Appendix B from 2019 back into the TOR, specifically, paragraph 5. The CMT set a goal of ensuring everyone is aware of safety procedures. They will achieve this by: - Following the IRS. - Making recommendations,



		The CMT discussed training opportunities for members. The CMT discussed the idea of having hazardous waste and spill training. The CMT discussed effective meeting practices. The CMT discussed action planning and culture building. Specifically, how being a small campus gives them the ability to have awareness of everything going on and speak freely about concerns. The CMT made a pledge to actively support the efforts and responsibilities of the JHSC.	when required. - JHSC minutes and action items. The CMT would like to get more members certified. The CMT would like Green Book training. The CMT agrees the following is true: - The agenda template is effective. - JHSC meetings are inclusive, and everyone is heard. All in favor.
4.0	Closing Remarks	H&S thanked the CMT for their work throughout the year.	
5.0	Meeting Adjourned	Meeting adjourned at 2:19p.m.	

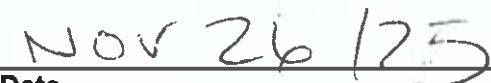
Joint Health & Safety Committee
June 26, 2025
Room 6
Haliburton Campus





Erin Lynch
Co-Chair, Management

Jennifer Downham
Co-Chair, Workers



Date

Date