

AGENDA

January 22, 2026
9:00a.m. – 10:30a.m.
RM. C2102.3
Meeting Chair: Bianca

1.0 Meeting Called to Order

- 1.1 Quorum Confirmed
- 1.2 Adoption of Agenda
- 1.3 Review of Minutes and Approval – [December 2025](#)

2.0 Report Review

2.1 [Accident Report](#) Yes No

 2.1.1 Review of lists

 2.1.2 Review of Near Miss

2.2 [Inspection Report](#) Yes No

 2.2.1 [Items noted for JHSC review](#)

 SBR volunteered to assist with completing the following inspection notes:

- Inspection# 01266 – note #9
- Inspection# 01313 – note #1

 2.2.2 Upcoming and Outstanding Inspections

2.3 H&S Assessments Yes No

 2.3.1 Review Reports – [Industrial Hygiene Results](#)

 2.3.2 [Initial Health & Safety Inspections](#)

2.4 Policy and Procedure Review Yes No

2.5 H&S General Review

Yes No

2.5.1 JHSC Roles and Responsibilities Lesson 1 – JHSC Certification

2.5.2 Good News Stories

3.0 New Business

	Item	Explanation of Item	Presenter
3.1	Annual Frost Fume Hood Assessment Results	CMT to review the Annual Sutherland Fume Hood Assessment Results.	MW
3.2	Winter Weather Safety Reminder	CMT to review the Winter Weather Safety Reminder .	BS
3.3	JHSC Certification	CMT to review the JHSC Certification spreadsheet .	AH

4.0 Outstanding Items from 2025-2026 ***Starred items will not be discussed unless requested***

	Item	Explanation of Item	Completed
4.1	TOR Review	<p>CMT to review the current Terms of Reference (TOR). Any recommendations, as per their individual review, are to be communicated via email to committee co-chairs. Please ensure safety@flemingcollege.ca is cc'd and that your review is completed prior to your subsequently scheduled JHSC meeting. All recommendations received, will be reviewed, and actioned collectively by JHSC co-chairs.</p> <p>EK presented recommendation to change TOR language of "Certified member" from inspections. Further reviews required by other co-chairs, before TOR changes adopted.</p> <p>EK recommends getting release time for members available in writing. MW recommends having release time specific to JHSC roles added back into the TOR.</p>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

*4.2	Employer Recommendation	EK to review files for drafted recommendation to the employer to recommend they include H&S standing item for all meeting agendas. (Carry forward Item 4.19 from 2024–2025)	<input checked="" type="checkbox"/>
*4.3	Potential magnetic fields signage	MM and DV to investigate getting signage for the carpentry shop regarding potential magnetic fields due to large voltage machinery. (Carry forward Item 4.27 from 2024–2025)	<input checked="" type="checkbox"/>
*4.4	Increase in Ampule Use Incidents	EK to assist the H&S department with review of past JHSC minutes for information related to ampule use. (Carry forward Item 4.31 from 2024–2025)	<input checked="" type="checkbox"/>
*4.5	First Aid Kit Seals	CD to investigate options for First Aid Kit seals and report back to the CMT. (Carry forward Item 4.33 from 2024–2025)	<input checked="" type="checkbox"/>
*4.6	Flow of Foot Traffic: Staircase Near Cafeteria	MW will investigate potential controls to reduce the risk of foot traffic congestion.	<input checked="" type="checkbox"/>
*4.7	Inspection Schedule 2025-2026	AH to complete the 2025-2026 Inspection Schedule.	<input checked="" type="checkbox"/>
*4.8	Garbage and Recycling Receptacles	CG to conduct further review and determine the necessary next steps, which may include the issuance of a recommendation to the employer.	<input checked="" type="checkbox"/>
4.9	Hand Sanitizer	CMT discussed the need for increased hand sanitizer around the campus to prevent the spread of illness during cold and flu season. AH to investigate this for further discussion.	<input type="checkbox"/>
4.10	Questions for the Manager, Security & Emergency Preparedness	The CMT will send any questions they have for Charles to CD through the Sutherland JHSC Teams Channel.	<input type="checkbox"/>