Frost Joint Health & Safety Committee

 FLEMING

AGENDA

March 16, 2026
10:30a.m. – 12:00p.m.
Room 252
Meeting Chair: Heather Broadbent

1.0 Meeting Called to Order

1.1 Quorum Confirmed

1.2 Adoption of Agenda

1.3 Review of Minutes and Approval – January 2026

2.0 Report Review

2.1 Accident Report ☒ Yes ☐ No

    2.1.1 Review of lists

    2.1.2 Review of Near Miss

2.2 Inspection Report ☒ Yes ☐ No

    2.2.1 Items noted for JHSC review

    2.2.2 Upcoming and Outstanding Inspections

2.3 H&S Assessments ☒ Yes ☐ No

    2.3.1 Review Reports – Industrial Hygiene Results

2.4 Policy and Procedure Review ☐ Yes ☒ No

2.5 H&S General Review ☒ Yes ☐ No

    2.5.1 JHSC Roles and Responsibilities Lesson One – JHSC Certification Training

    2.5.2 Good News Stories

3.0 New Business

	Item	Explanation of Item	Presenter
3.1	Frost Hatachery Sanitary Backup	CMT to discuss the Frost Hatachery Sanitary Backup.	MW
3.2	Staff Notification /Communication During Unplanned Work or Events	CMT to review recent communications related to unplanned work or events and discuss occupational health and safety expectations, including roles, responsibilities, and appropriate escalation pathways (not case-specific review).	MB
3.3	June 2026 JJHSC Meeting	CMT to review the potential dates and times for the June 2026 JJHSC meeting, and complete: June 2026 JJHSC Meeting – Fill out form	MW

4.0 Outstanding Items from 2025-2026 ***Starred items will not be discussed unless requested***

	Item	Explanation of Item	Completed
4.1	JHSC Member Vacancies	MB and HB to follow-up with union leaders about filling JHSC member vacancies.	☐
4.2	TOR Updates	HB to connect with the other Co-Chairs about implementing the 2024 edits to the TOR.	☐
4.3	JHSC Certification Training	JD volunteered to take JHSC certification training when he returns to work in March 2026. MB will connect with AH in the spring to take JHSC Certification Part Two.	☒ ☐