

Joint Health & Safety Committee

Sept 25, 2025

WebEx Meeting

Sutherland Campus



MINUTES

Sutherland H&S Committee					
<u>Worker Members</u>		<u>Management Members</u>		<u>Resources</u>	
RLA	Elanie Kalavrias (EK) – Co Chair	C	Bianca Sclipa (BS) Co-Chair	VP	Marriah Wickert (MW) R*
VP	Heather Cuthbert (HC)	RLA	Mac Patenaude (MPA)		
VP	Joanne Tully (JT)	RLA	Cam Desormeaux (CD)		
VP	Susan Brown (SBR) - Interim Secretary				
RLA	Candace Gainer (CG)				
RLA	David Vasey (DV)				
RLA	Liam Pearce (LP)				
				RLA	Angela Hounam – Secretary
Minutes and Agenda are located on the H&S Website					
VP- Virtual Presence	C- Chair	P-Present	R-Regrets/RLA - Regrets Labour Action	G-Guest	R*-Resource
<p>At Fleming College</p> <p>Our Vision:</p> <p>Creating prosperity and transforming communities through education and innovation.</p> <p>Our Mission is to empower our students with the innovative education, research and real-world experiences they need to build better lives, better communities and a better world.</p> <p>Our Values:</p> <ul style="list-style-type: none"> ■ Responsiveness ■ Innovation ■ Collaboration ■ Inclusiveness ■ Accountability 					
Upcoming Meetings	Oct 23, 2025	Nov 27, 2025	Dec 18, 2025	Jan 22, 2026	
Feb 26, 2026	Mar 26, 2026	Apr 23, 2026	May 28, 2026	Jun 25, 2026	

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Item	Agenda Topic	Discussion	Action By/Decision
1.0	Meeting Called to Order	By BS at: 09:00a.m.	
1.1	Quorum Confirmed	Quorum Met: <input checked="" type="radio"/> Yes <input type="radio"/> No	
1.2	Adoption of Agenda	CMT discussed adoption of agenda as meeting guide.	It was moved by SBR and seconded by BS that the agenda be approved as amended.
1.3	Review of Minutes and Approval	Postponed	Moved to October 2025.
2.0	Regular Reports		
2.1	Accident Reports		
	2.1.1 Review of lists	Student: 0 Staff: 8	Student Incident details to be added, CMT can review at their leisure.
	2.1.2 Review of Near Miss	All: 0	Near Miss Incident Details to be added, CMT can review at their leisure.
2.2	Inspection Report		
	2.2.1 Items noted for JHSC Review	Postponed	Moved to October 2025.
	2.2.2 Inspection Schedule 2025-2026	CMT discussed draft inspection schedule: Sutherland JHSC Inspection Schedule 2025-2026 - Draft 1.pdf	AH to finalize schedule based on CMT feedback re: availability. Sept. Inspection reassigned to SBR and BS. To be completed Oct 2, 2025.

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2.3	IAQ Reports	CMT discussed reports from June-August.	
3.0	New Business		
3.1	TOR Review	CMT discussed annual Terms of Reference review.	
3.2	Review 4.0	CMT discussed 4.0 Outstanding Items from 2024-2025 and determined which items will carry forward to 2025-2026.	
4.0	Outstanding Items		
4.1	TOR Review	In progress.	Carryover to 2025-2026.
4.11	eBinder Update	Item closed.	
4.12	eBinder QR Codes	Item closed.	
4.13	HMIS System	Item closed.	
4.15	H&S Incident Reporting	Item closed.	
4.19	Employer Recommendation	In progress.	
4.25	JHSC HR Resource Member	Item closed.	
4.26	JHSC Member Certification	Item closed.	

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4.27	Potential Magnetic Fields Signage	In progress.	Carryover to 2025-2026.
4.28	Keep Safety Roof Top Equipment Access Fall Protection Hazard Assessment	Item closed.	
4.29	JHSC Organization	Item closed.	
5.0	Next Meeting		
5.1	Date	Oct 23, 2025	
5.2	Adjournment of Meeting	Motion to adjourn meeting at 10:30a.m., moved by HC and seconded by SBR.	

Bianca Scilippa
Co-Chair, Management

Feb 26 / 26
Date

Elane Kalavrias
Co-Chair, Workers

February 23rd 2026
Date