

Joint Health & Safety Committee

April 23, 2026

Teams**Sutherland Campus****MINUTES**

Sutherland H&S Committee					
<u>Worker Members</u>		<u>Management Members</u>		<u>Resources</u>	
VP	Elane Kalavrias (EK) Co-Chair	C	Bianca Sclipa (BS) Co-Chair	VP	Marriah Wickert (MW)
VP	Heather Cuthbert (HC)	VP	Marc Patenaude (MPA)		
VP	Liam Pearce (LP)	VP	Cameron Desormeaux (CD)		
R	Susan Brown (SBR)	VP	Nathan Calder		
VP	David Vasey (DV)				
VP	Joanne Tully (JT)				
VP	Sarah Mackie (SM)				
VP	Candace Gainer (CG)			VP	Angela Hounam (AH) – Secretary
Minutes and Agenda are located on the H&S Website					
VP- Virtual Presence	C- Chair	P-Present	R-Regrets	G-Guest	R*-Resource
At Fleming College Our Vision: Creating prosperity and transforming communities through education and innovation. Our Mission is to empower our students with the innovative education, research and real-world experiences they need to build better lives, better communities and a better world. Our Values: ■ Responsiveness ■ Innovation ■ Collaboration ■ Inclusiveness ■ Accountability					
<u>Upcoming Meetings</u>					
May 28, 2026	June 2, 2026				
<u>Legend</u>					
CMT: Committee	H&S: Health & Safety	JHSC: Joint Health & Safety Committee (JJHSC: Joint-Joint)		IRS: Internal Responsibility System	TOR: Terms of Reference

Item	Agenda Topic	Discussion	Action By/Decision
1.0	Meeting Called to Order	9:01 a.m.	
1.1	Quorum Confirmed	Quorum Met: ☒ Yes ☐ No	
1.2	Adoption of Agenda	CMT discussed adoption of the agenda as meeting guide.	Moved by CG, seconded by JT.
1.3	Review of Minutes and Approval	February 2026	Moved by DV seconded by EK.
2.0	Report Review		
2.1	Accident Reports		
	2.1.1 Review of lists	Student: 27 Staff: 4 The CMT reviewed the Accident Reports.	
	2.1.2 Review of Near Miss	All: 3 The CMT reviewed the Near Miss Reports.	H&S will review the student incidents that occurred at Extendicare.
2.2	Inspection Report		
	2.2.1 Items noted for JHSC review	The CMT discussed the in-person inspections completed in March 2026 regarding previously outstanding inspection items.	

		The CMT reviewed all items from the March 2026 inspection that had been assigned back to the CMT for further review and action.	AH to email MPA a summary of the T&T inspection notes that required follow-up and action.
2.3	2.2.2 Upcoming and Outstanding Inspections	The CMT discussed the upcoming May 2026 inspections.	
2.3	H&S Assessments		
	2.3.1 Review Reports	There were no new reports to review, and the CMT had no questions regarding the previous reports.	
2.5	H&S General Review		
	2.5.1 JHSC Roles and Responsibilities	The CMT reviewed JHSC Roles and Responsibilities Lesson 2 – H&S Programs and the IRS.	
	2.5.2 Good News Stories	The CMT discussed ways to highlight the positive impact of the IRS within the workplace, including sharing examples through the Sutherland JHSC Teams channel and the Health & Safety webpage	AH will create a post in the Sutherland JHSC Teams channel to encourage CMT members to share positive IRS stories for further discussion.

3.0	New Business		
3.1	JHSC Meeting Confirmation and Format	The CMT discussed the confirmed JHSC meeting scheduled for June 2, 2026, at the Sutherland Campus. The Health & Safety department is also working to secure a guest speaker from the Electrical Safety Association.	
4.0	Outstanding Items from 2025-2026		
4.1	TOR Updates	The CMT discussed the importance of maintaining compliance with any changes made to the TOR. Under TOR 3.2, the CMT discussed removing the language requiring inspections to be completed by a certified member. The CMT discussed the importance of re-including release time specific to JHSC roles in the TOR.	Moved by JT, seconded by CG. All in favor. EK will add release time specific to JHSC roles back into the TOR.
4.11	JHSC Certification Training	In Progress.	EK will advise AH of her availability to complete JHSC Refresher training after May 2026. HC will advise AH of her availability to complete JHSC Certification Training Part 1.

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5.0	Next Meeting		
5.1	Date	June 2, 2026	
5.2	Adjournment of Meeting	Motion to adjourn meeting at 10:25 a.m.	Moved by JT and seconded by HC.

A handwritten signature in black ink that reads "B. Sclipa".

Bianca Sclipa
Co-Chair, Management

May 28, 2026

Date

A handwritten signature in black ink that reads "Elane Kalavrias".

Elane Kalavrias
Co-Chair, Workers

May 29th 2026

Date