

M I N U T E S

All JH&S Committees						
<u>Worker Members</u>		<u>Management Members</u>			<u>Resources</u>	
P	Elane Kalavrias (EK)	P	Bianca Sclippa (BS)		G - Eric Henry (EH)	
P	Joanne Tully (JT)	P	Erin Lynch (EL)		G - Matt Markovic (MM)	
P	Candace Gainer (CG)	P	Nathan Calder (NC)		G - Susanna Beckstead (SUB)	
P	David Vasey (DV)					
P	Heather Cuthbert (HC)					
P	Sarah Mackie (SM)					
P	Liam Pearce (LP)					
P	Jordan Dysart (JD)					
P	Heather Broadbent (HB)					
P	Michael Benedict (MB)					
P	Sarah Bell (SBE)				Angela Hounam (AH) - Secretary	
VP- Virtual Presence		C- Chair	P-Present	R-Regrets	G-Guest	R*-Resource
At Fleming College Our Vision: Creating prosperity and transforming communities through education and innovation. Our Mission is to empower our students with the innovative education, research and real-world experiences they need to build better lives, better communities and a better world. Our Values: ■ Responsiveness ■ Innovation ■ Collaboration ■ Inclusiveness ■ Accountability						

Item #	Agenda Topic	Discussion	Action By/Decision
1	Arrival and Refreshments	The Haliburton, Frost, and Sutherland JHSC CMT members participated in a networking opportunity and enjoyed refreshments.	
2	Welcome	AH welcomed everyone to the annual Joint JHSC meeting.	
3	Guest Speaker: Eric Henry CSS Inspector Electrical Safety Authority	EH presented to the CMT on electrical safety, including the requirements of Product Safety Regulation 438/07 and the importance of purchasing electrical products that have been certified by an accredited certification or evaluation agency, such as the Canadian Standards Association (CSA). EH also reviewed how to identify approved certification markings on electrical products and demonstrated the Electrical Safety Authority webpage, which lists recognized certification marks. The CMT had the opportunity to ask EH questions about electrical safety and discussed how the information presented would be valuable when conducting JHSC inspections and when purchasing electrical products for personal use.	EH offered to return to Fleming to provide additional information and guidance and advised that they are available to accompany the CMT during inspections upon request.
4	Co-Chair Remarks and Breakout Activity	The CMT participated in a breakout activity designed to: • Understand JHSC/CMT powers • Review how release time is used • Identify improvement opportunities • Share overall experiences across the CMTs Following the breakout activity, the CMT participated in a debrief session to discuss key takeaways.	

5	H&S Incident Dashboard Presentation	The CMT identified the following powers and responsibilities: • Making recommendations to the employer on workplace health and safety matters • Serving as a point of contact for workers regarding workplace health and safety concerns • Conducting workplace inspections • Supporting the Internal Responsibility System (IRS) • Participating in workplace testing activities The CMT discussed how JHSC release time is currently being used, including for: • Conducting workplace inspections • Preparing for JHSC meetings • Participating in JHSC meetings • Reviewing incident reports • Completing required certification and training The CMT identified the following opportunities for improvement: • Improving the tracking of member absences • Increasing the number of certified members • Enhancing member participation and engagement • Strengthening succession planning • Filling JHSC vacancies in a timely manner AH presented the Health and Safety Incident Dashboard and demonstrated how it will provide the CMT with real-time access to incident information between meetings. The dashboard will enable the CMT to quickly filter incident data by date, campus location, incident type, and treatment received. This functionality will support the identification of	The CMT identified that they are not fully utilizing their authority to make recommendations to the employer on workplace health and safety matters. The CMT determined that additional planning for workplace inspections and greater advance notice of workplace testing would improve the effective use of JHSC release time. The CMT committed to addressing these improvement opportunities during the 2026–2027 term. The Health and Safety Incident Dashboard will be implemented for CMT use beginning with the September 2026 meeting.
---	--	---	---

6	Closing Remarks	incident patterns and trends, helping to inform proactive discussions and prevention initiatives. MM and SUB discussed the employer's recognition of the valuable contribution the JHSC makes in supporting workplace health and safety. They reviewed the One System, Shared Responsibility approach, which outlines the roles and responsibilities of workers, supervisors, the Health and Safety (H&S) team, Joint Health and Safety Committees (JHSCs), and the employer in creating and maintaining a safe workplace.	
7	Meeting End		