

Joint Health & Safety Committee

May 28, 2026

C2102.3**Sutherland Campus****MINUTES**

Sutherland H&S Committee					
<u>Worker Members</u>		<u>Management Members</u>		<u>Resources</u>	
C	Elane Kalavrias (EK) Co-Chair	P	Bianca Sclipa (BS) Co-Chair	P	Marriah Wickert (MW)
P	Heather Cuthbert (HC)	P	Marc Patenaude (MPA)		
R	Liam Pearce (LP)	R	Cameron Desormeaux (CD)		
R	Susan Brown (SBR)	P	Nathan Calder		
P	David Vasey (DV)				
R	Joanne Tully (JT)				
P	Sarah Mackie (SM)				
P	Candace Gainer (CG)			P	Angela Hounam (AH) – Secretary
Minutes and Agenda are located on the H&S Website					
VP- Virtual Presence	C- Chair	P-Present	R-Regrets	G-Guest	R*-Resource
At Fleming College Our Vision: Creating prosperity and transforming communities through education and innovation. Our Mission is to empower our students with the innovative education, research and real-world experiences they need to build better lives, better communities and a better world. Our Values: ■ Responsiveness ■ Innovation ■ Collaboration ■ Inclusiveness ■ Accountability					
<u>Upcoming Meetings</u>					
June 2, 2026					
<u>Legend</u>					
CMT: Committee	H&S: Health & Safety	JHSC: Joint Health & Safety Committee (JJHSC: Joint-Joint)		IRS: Internal Responsibility System	TOR: Terms of Reference

Item	Agenda Topic	Discussion	Action By/Decision
1.0	Meeting Called to Order	9:03 a.m.	
1.1	Quorum Confirmed	Quorum Met: ☒ Yes ☐ No	
1.2	Adoption of Agenda	CMT discussed adoption of the agenda as meeting guide.	Moved by HC, seconded by SM.
1.3	Review of Minutes and Approval	April 2026	Moved by CG seconded by DV.
2.0	Report Review		
2.1	Accident Reports		
	2.1.1 Review of lists	Student: 2 Staff: 1 The CMT reviewed the Accident Reports. The CMT discussed the recent student incident involving a cat scratch and noted that similar animal-related incidents may become more frequent once the Veterinary Technician program begins. The CMT agreed that, in all such cases, the appropriate response is to advise the individual to follow up with their primary care provider for assessment and any necessary treatment. The CMT discussed the staff incident report and the importance of Safe Workplace training.	

2.2	2.1.2 Review of Near Miss	All: 0	
	Inspection Report		
	2.2.1 Items noted for JHSC review	The CMT discussed challenges associated with completed residence inspections.	AH will add a note to the 2026–2027 inspection schedule requesting that inspectors coordinate and pre-arrange a date and time with the department in advance for residence and high hazard lab inspections.
	2.2.2 Upcoming and Outstanding Inspections	The CMT noted that any areas not inspected during this year's inspection cycle will be included in the July 2026 inspection.	
2.3	H&S Assessments		
	2.3.1 Review Reports	Nothing new to review.	
2.5	H&S General Review		
	2.5.1 JHSC Roles and Responsibilities	The CMT reviewed the JHSC Roles & Responsibilities, Lesson 3: The Occupational Health and Safety Act (OHSA) and discussed how to interpret and navigate the legislation. The CMT also discussed the possibility of inviting a guest speaker to provide additional guidance on understanding the OHSA.	H&S to connect with MB from the Frost CMT to explore the possibility of providing a presentation on the Occupational Health and Safety Act (OHSA).

	2.5.2 Good News Stories	The CMT shared positive safety observations, including witnessing contractors working safely on campus.	
3.0	New Business		
3.1	JJHSC Meeting	The CMT discussed the format for this year's JJHSC meeting and reviewed the agenda items.	
4.0	Outstanding Items from 2025-2026		
4.1	TOR Updates	The CMT discussed the progress made on the TOR.	EK to finalize the TOR.
4.11	JHSC Certification Training	In progress.	
4.12	IRS Stories	Complete. The CMT discussed scenarios in which the IRS has been working effectively. The CMT also discussed lithium-ion battery cabinets for the Trades and Technology department.	

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5.0	Next Meeting		
5.1	Date	June 2, 2026	
5.2	Adjournment of Meeting	Motion to adjourn meeting at 10:15 a.m.	Moved by DV and seconded by GC.

A handwritten signature in black ink, appearing to read "B. Sclipa".

Bianca Sclipa

Co-Chair, Management

July 10, 2026

Date

A handwritten signature in black ink, appearing to read "Elane Kalavrias".

Elane Kalavrias

Co-Chair, Workers

July 10th 2026

Date