

M I N U T E S

Haliburton H&S Committee					
<u>Worker Members</u>		<u>Management Members</u>		<u>Resources</u>	
VP	Sarah Bell (SBE) Worker Co-Chair	C	Erin Lynch (EL) Co-Chair	VP	Marriah Wickert (MW) – R*
VP	John Currie (JC)	VP	Nathan Calder (NC)		
R	Jennifer Gill (JG)				
				VP	Angela Hounam (AH) – Secretary
Minutes and Agenda are located on the H&S Website					
VP- Virtual Presence	C- Chair	P-Present	R-Regrets	G-Guest	R*-Resource
At Fleming College Our Vision: Creating prosperity and transforming communities through education and innovation. Our Mission is to empower our students with the innovative education, research and real-world experiences they need to build better lives, better communities and a better world. Our Values: ■ Responsiveness ■ Innovation ■ Collaboration ■ Inclusiveness ■ Accountability					
<u>Upcoming Meetings</u>					
May 28, 2026	June 2, 2026				
<u>Legend</u>					
CMT: Committee	JHSC: Joint Health & Safety Committee	H&S: Health & Safety	IRS: Internal Responsibility System		

Joint Health & Safety Committee

March 26, 2026

Haliburton Campus**Teams**

Item	Agenda Topic	Discussion	Action By/Decision
1.0	Meeting Called to Order	By EL at: 1:01pm	
1.1	Quorum Confirmed	Quorum Met: ☒ Yes ☐ No	
1.2	Adoption of Agenda	CMT discussed adoption of agenda as meeting guide.	Moved by JC, seconded by SBE.
1.3	Review of Minutes and Approval	January 2026 Minutes.	Moved by SBE, seconded by JC.
2.0	Regular Reports		
2.1	Accident Reports		
	2.1.1 Review of lists	Student: 1 Staff: 2 The CMT reviewed the Accident Reports. The CMT discussed an incident involving the brine tank. The CMT discussed the importance of following Fleming College's Emergency Response Procedures, including notifying Security during First Aid responses.	NC to advise the CMT at the next meeting of all follow-up actions completed as a result of the incident (e.g., JSA, Safety Talk, etc.).
	2.1.2 Review of Near Miss	All: 1	

2.2	Inspection Reports	The CMT discussed the Near Miss report regarding the Emergency Exits at Frost.	
	2.2.1 Items notes for JHSC Review	Nothing to review.	
	2.2.2 Upcoming and Outstanding Inspections	The CMT discussed the outstanding inspections.	
	2.5 H&S General Review		
	2.5.1 JHSC Roles and Responsibilities - Lesson 2 – H&S Programs and the IRS	The CMT reviewed the H&S Roles and Responsibilities & - Lesson 2 - H&S Programs and the IRS, Power Point presentation.	
		The CMT discussed the importance of a well functioning IRS.	
	2.5.2 Good News Stories	The CMT acknowledged and discussed the excellent work carried out by the college in response to the recent power outage. The delayed opening of the Haliburton Campus provided the necessary time to complete proper safety checks and ensure the campus was safe for employees, students, and visitors to return.	

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3.0	New Business	No new items to discuss.	
4.0	Outstanding Items		
4.3	JHSC Certification	In Progress	
5.0	Next Meeting		
5.1	Date	May 28, 2026	
5.2	Adjournment of Meeting	Motion to adjourn meeting at 1:41pm, moved by SBE and seconded by JC.	

Erin Lynch

Co-Chair, Management

Sarah Bell

Co-Chair, Worker

Date

Date