

Frost Joint Health & Safety Committee

May 11, 2026

Room 252**Meeting Frost Campus****MINUTES**

Frost H&S Committee					
<u>Worker Members</u>		<u>Management Members</u>		<u>Resources</u>	
C	Heather Broadbent (HB) (Interim Co-Chair)		Vacant - Co-Chair	VP	Marriah Wickert (MW) R*
R	Michael Benedict (MB)	P	Nathan Calder (NC)		
R	Michlynn Short (MS)	R	Jon Carter (JC)		
P	Jordan Dysart (JD)				
				P	Angela Hounam (AH) – Secretary
Minutes and Agenda are located on the H&S Website					
VP- Virtual Presence	C- Chair	P-Present	R-Regrets	G-Guest	R*-Resource
At Fleming College Our Vision: Creating prosperity and transforming communities through education and innovation. Our Mission is to empower our students with the innovative education, research, and real-world experiences they need to build better lives, better communities and a better world. Our Values: ■ Responsiveness ■ Innovation ■ Collaboration ■ Inclusiveness ■ Accountability					
<u>Upcoming Meetings</u>					
June 2, 2026					
<u>Legend</u>					
CMT: Committee	HHL: High Hazard Lab	HE Building: Heavy Equipment Building	ACM: Asbestos Containing Material	ESA: Electrical Safety Association	

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Room 252

Meeting Frost Campus



Item	Agenda Topic	Discussion	Action By/Decision
1.0	Meeting Called to Order	By HB at: 10:36a.m.	Moved by MB, seconded by JD.
1.1	Quorum Confirmed	Quorum Met: ☒ Yes ☐ No	
1.2	Adoption of Agenda	The CMT discussed adoption of agenda as meeting guide.	
1.3	Review of Minutes and Approval	April minutes are deferred to September 2026.	
2.0	Report Review	The CMT discussed the Accident Reports. Employees: 2 Students: 1 The CMT reviewed the Accident Reports and discussed the importance of encouraging individuals who reported potential asbestos exposure while in the Heavy Equipment Building to complete a WSIB form.	
2.1	Accident Report		
	2.1.1 Review of lists		
	2.1.2 Review of Near Miss		
2.2	Inspection Reports		
	2.2.1 Items Noted for JHSC Review	No new notes to review.	

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May 11, 2026

Room 252

Meeting Frost Campus



	2.2.2. Upcoming and Outstanding Inspections	The CMT reviewed the April and May inspections.	
2.3	H&S Assessments		
	2.3.1 Review Reports	The CMT reviewed Pinchin's asbestos air monitoring and asbestos lead test results for the Frost Heavy Equipment Building, dated April 21, 2026.	
2.5	H&S General Review		
	2.5.1 JHSC Roles and Responsibilities	Deferred to September 2026 meeting.	
	2.5.2 Good News Stories	The CMT recognized the good work and thorough planning that went into safely moving equipment out of the Heavy Equipment Building following its closure.	

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Room 252

Meeting Frost Campus



3.0	New Business		
3.1	JHSC Meeting Update	The CMT discussed the upcoming JJHSC meeting, scheduled for June 2, 2026. The meeting will feature a guest speaker from ESA, Co-Chair remarks, a breakout activity, and a presentation on the Health & Safety Incident Dashboard.	
4.0	Outstanding Items		
4.1	JHSC Member Vacancies	In progress.	
4.2	TOR Updates	In progress.	
4.3	JHSC Certification Training	In progress	
4.4	Frost Grounds Inspection	In progress	
5.0	Next Meeting		
5.1	Date	June 2, 2026	
5.2	Adjournment of Meeting	Motion to adjourn meeting at 11:01am.	Moved by JD, seconded by NC.

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Vacant
Co-Chair, Management

Heather Broadbent
(Interim) Co-Chair, Workers

Date

Date