

AGENDA

September 21, 2026

10:30a.m. – 12:00p.m.

Room 252

Meeting Chair: Michael Benedict

1.0 Meeting Called to Order – Welcome Michlynne Short

1.1 Quorum Confirmed

1.2 Adoption of Agenda

1.3 Review of Minutes and Approval – [April, May, June 2026](#)

2.0 Report Review

2.1 [H&S Incident Report Dashboard](#) ☒ Yes ☐ No

2.1.1 Review of Incidents

2.1.2 Review of Near Miss

2.2 [Inspection Report](#) ☒ Yes ☐ No

2.2.1 [Items noted for JHSC review](#)

2.2.2 Upcoming and Outstanding Inspections

2.3 H&S Assessments ☒ Yes ☐ No

2.3.1 Review Reports – [Industrial Hygiene Results](#)

2.4 Policy and Procedure Review ☐ Yes ☒ No

2.5 H&S General Review ☒ Yes ☐ No

2.5.1 [JHSC Roles and Responsibilities – 2026/2027 Review](#)

2.5.2 Good News Stories

3.0 New Business

	Item	Explanation of Item	Presenter
3.1	Co-Chair Succession Planning	Welcome JC to the Management Co-Chair role and discuss succession planning for the worker Co-Chair role.	MB
3.2	Round Table	Identify and discuss emerging workplace health and safety concerns and determine appropriate follow-up actions or recommendations.	MB
3.3	Review of 4.0	Review of 4.0 Outstanding Items from 2025-2026 to determine which ones will be carried forward to 2026-2027.	MB

4.0 Outstanding Items from 2025-2026 ***Starred items will not be discussed unless requested***

	Item	Explanation of Item	Completed
4.1	JHSC Member Vacancies	MB and HB to follow-up with union leaders about filling JHSC member vacancies.	☐
4.2	TOR Updates	HB to connect with the other Co-Chairs about implementing the 2024 edits to the TOR.	☐
4.3	JHSC Certification Training	JD volunteered to take JHSC certification training when he returns to work in March 2026. MB will connect with AH in the spring to take JHSC Certification Part Two.	☒ ☐
4.4*	Frost Grounds Inspections	The CMT determined that grounds inspections should be conducted later in the year than March, as the ground may still be covered by snow at that time. AH to make this change on the September 2026-2027 Inspection schedule.	☒