

Monday, October 17, 2016 3:00-4:00 p.m. Room B3330 Academic Chair: Molly Westland Program Coordinator: Tracy Partridge Recorder: Kimberley Payne

#	Item Name	Issue Raised at SRC	Date item Completed/ Resolved (dd/mm/yy)	Resolution/Implementation
		(dd/mm/yy)		
1.	Financial Aid & Bursaries	17/10/16		<ul style="list-style-type: none"> The Academic Chair will suggest to the Associate Registrar in the Registrar's Office about the possibility of incorporating two bursary deadlines: one for initial submission, second for any necessary revisions. Molly will suggest to the organizers of the student advising program to create "pop ups" for Bursary information.
2.	Food and Drink	17/10/16		<ul style="list-style-type: none"> Molly will ask about the possibility of Food Services to provide ingredient lists for all foods. Molly informed group that a similar inquiry last year yielded that water stations will be changed to faucet and fill stations as they are updated. Molly will ask about the feasibility of Food Services placing a large sign on top of the lemon water station. Students are reminded to fill out the survey they receive in the email. Molly will suggest that orientation gift could be a water bottle. Students could suggest to SAC to possibly give water bottles as gifts or prizes.
3.	D2L	17/10/16		<ul style="list-style-type: none"> The Academic Chair will continue to support the feasibility of students gaining access to the D2L before classes begin.
4.	LGTBQ	17/10/16		<ul style="list-style-type: none"> Discussion around ensuring Fleming is a safe place for all people has been deferred to the next meeting when we have more time.
5.	Library	17/10/16		<ul style="list-style-type: none"> Molly will send a suggestion to the library that there be additional Reminders to students that the library is a place of study and those who want to talk and/or eat lunch should do so in other areas of the college.
6.	Counselling	17/10/16		<ul style="list-style-type: none"> Molly will provide comment to counselling again that there appears to be a lack of crisis appointments and that a potential program such as a "yellow bench" program be created where a person can sit when they need someone to talk with. https://thefriendshipbench.org/