

MEMO

Memo To: Fleming College Students, Faculty, and Staff
Memo From: Judith Limkilde, Vice-President Academic
Re: Academic Issue Resolution Processes
Date: November 18, 2016

Dear Students, Faculty, and Staff:

Over the Summer of 2016 work began on creating processes for addressing student's academic issues and concerns. Through extensive research and consultation with various College stakeholders including faculty, staff and students, 3 resolution processes were created for the following:

- 1) Grades concerns
- 2) Course content, or course delivery concerns
- 3) Program concerns

A tip sheet to assist students in preparing for academic issue resolution meetings was also developed.

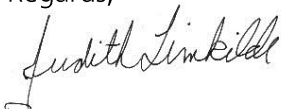
The Academic Issue Resolution processes:

- ✓ Focus on communication and timely issue resolution
- ✓ Provide clarity and consistency for students, faculty, and staff
- ✓ Reflect current hierarchical progression
- ✓ Ensure referral to existing College policies and procedures (i.e. Harassment and Discrimination) where appropriate

The Academic Issue Resolution processes are now posted publicly on the Academic Advising website: [Link to Processes](#). A link to the Academic Issue Resolution webpage is also provided within the 'Policies and Regulations' section of MyCampus (above 'Academic Appeals'). Other policies and procedures are linked from the Academic Issue Resolution webpage: Harassment and Discrimination; Student Rights and Responsibilities; and Sexual Assault and Sexual Violence.

In closing, I would like to thank those who worked, or provided consultation, on the Academic Issue Resolution processes; I am confident these processes will be tremendously assistive to students, faculty and staff alike.

Regards,



Judith Limkilde
Vice-President Academic