<u>Transcript – What are Non Academic Requirements?</u>

Text Transcript	Voice Narration Transcript	Resources
Untitled		- -
Welcome to the Non-Academic	[Trainer]	
Requirements Course!	Hi everyone! Welcome to the Non- Academic	
In this course, you will learn about common	Requirements course.	
requirements for placement	In this course, you will learn about common	
You will also learn how to obtain each	requirements you will need before attending placement	
requirement	for your program, how to obtain each requirement, and	
	how important it is to submit your requirements on time!	
	Now let's go and learn about NARs.	
What are Non-Academic Requirements (NA	Rs)?	
Documents and/or training required from a	[Trainer]	
student before going on placement	Non Academic Requirements or NARs are documents	
Examples of such requirements are:	and/or training required for placement	
First Aid and CPR C	Examples include:	
Police and Vulnerable Sector Check	First Aid and CPR C, Police and Vulnerable Sector Check,	
Health and Safety Training	and Health and Safety Training	
What are Non-Academic Requirements (NA	Rs)?	
NARs differ from the admission	[Trainer]	
requirements you had to submit when	When applying to Fleming, you may have been asked to	
applying to Fleming.	submit transcripts or other documents for your	
NARs are needed for placement purposes	application to school. NARs are different than these	
only.	documents because they are needed for placement and	
	not for acceptance into a Fleming program.	

Transcript – Why are NARs Required?

Text Transcript	Voice Narration Transcript	Resources
Untitled		
Why are NARs required?	[Lindsay]	
	Why are NARs required?	
Thanks for the question Lindsay!	[Trainer]	
	Thanks for the question Lindsay!	
Why are NARs required?		
Minimizes any risk to the placement site,	[Trainer]	
their clients, and Fleming students due to	NARs protect both the student and the placement site	
placement	and help to prevent any issues during the placement	
	which might negatively affect a students while onsite.	
Why are NARs required?		
Hospitals and community agencies:	[Trainer]	
 Vulnerable populations 	Hospitals and other community agencies work with	
The injured or sick	populations who are vulnerable, such as children and	
Children	the elderly. Ensuring our students have NARs helps to	
NARs minimize risks that a student at a	protect people who the placement sites serve.	
placement site will compromise safety		
Why are NARs required?		
Maximize a student's safety while on	[Trainer]	
placement	NARs also ensure the student's safety while onsite. For	
e.g. a patient at a hospital might pass an	example, many diseases are re-emerging due to lack of	
illness onto you if you do not have the right	immunization. In a hospital setting, a student could be	
immunizations	exposed and become ill without immunizations.	
Untitled		
[Lindsay thinks for a moment and envisions	[Patients]	
a hospital room of sick and	Cough, Achoo, Cough!	
coughing/sneezing patients and visualizes	[Trainer]	
herself becoming sick]	Oh no Lindsay! You will have to leave placement,	
[Lindsay thinks again, and has a thought]	hopefully you can make up your lost time!	

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[We see the Lindsay in doctor's office	[Patients]	
receiving immunization and then back at the	Cough, Achoo, Cough!	
hospital room dealing with her sick patients		
while also wearing a mask]		

<u>Transcript – Who determines NARs for my Program?</u>

Text Transcript	Voice Narration Transcript	Resources
Untitled		
Who decided what NARs I need?	[Jason]	
Jason, I'm glad you asked?	Who decided what NARs I need?	
	[Trainer]	
	Jason, I'm glad you asked?	
Who determines the NARs for my program?		
Government legislation:	[Trainer]	
Public Hospitals Act	Often, the government tells placement sites what the	
 Long Term Care Homes Act 	requirements are, through legislation. In addition,	
Child Care and Early Years Act	industry standards, the placement sites, and Fleming	
Industry standards	College determine the requirements.	
Placement site policies		
Fleming College		
Who determines the NARs for my program?		
Fleming Advisory Boards provide	[Trainer]	
requirements for	Fleming College discusses with placement sites the	
students	placement requirements and any changes required,	
	during advisory board meetings.	
Who determines the NARs for my program?		1
Students must have the site/industry	[Trainer]	
requirements requested for their program	Students must have the NARs requirements completed	
in order to attend a placement	in order to attend a placement	

<u>Transcript – Where do I take my NARs?</u>

Text Transcript	Voice Narration Transcript	
Untitled		
Where do I take my NARs?	[Mike]	
My friend said to bring them to my	Where do I take my NARs?	
Coordinator	My friend said to bring them to my Coordinator	
Untitled		
Great question, Mike!	[Trainer]	
	Great question, Mike!	
Where do you submit NARs?		
Fleming Entry Immunization	[Trainer]	Fleming Health Services
to Fleming Health Services	The Fleming Entry Immunization form goes to the Health	Website
for review	Services Office for review to ensure it is complete and	https://department.fleming
and approval	correct.	<u>college.ca/health-services/</u>
		Fleming Immunization
		Forms
		https://department.fleming
		college.ca/health-
		services/immunization-
		requirements/immunization
		-requirements-by-program/
Where do you submit NARs?		
If approved, take the form to	[Trainer]	NARs Contacts for Health
The NARs Office	If approved and stamped by Health Services staff, you	Programs
For entry into your record	can take the form to the NARs office to be entered into	https://department.fleming
	the tracking system and then returned to you.	college.ca/school-cdh/non-
		academic-requirements-
		nars/nar-contacts/
		NARs Contacts for Justice

		Programs https://department.fleming college.ca/school-jcd/non- academic- requirements/nar-contacts/
Where do you submit NARs?		·
All other NARs go directly to The NARs office for entry	[Trainer] Any other NARs such as police checks go directly to the NARs office once you have completed them.	NARs Contacts for Health Programs <u>https://department.fleming</u> <u>college.ca/school-cdh/non-</u> <u>academic-requirements-</u> <u>nars/nar-contacts/</u> NARs Contacts for Justice Programs <u>https://department.fleming</u> <u>college.ca/school-jcd/non-</u> <u>academic-</u> <u>requirements/nar-contacts/</u>
Where do you submit NARs?		
If any of your NARs are incomplete, invalid, and not accepted, you will need to complete or update them	[Trainer] If any of your NARs are incomplete, invalid, and not accepted, you will need to complete or update them. Health Services and the NARs office will let you know if any of your items do not meet the requirements.	

<u> Transcript – NARs Deadlines</u>

Text Transcript	Voice Narration Transcript	Resources
Untitled		
Is there a deadline to submit NARs?	[Lindsay]	
	Is there a deadline to submit NARs?	
When are NARs required?		
Fleming Entry Immunization Record	[Trainer]	Fleming Health Services
Deadline on Form	The Fleming Entry Immunization Record must be	Website
The Fleming Entry Immunization record is	submitted by the deadline on the form and is always due	https://department.fleming
always due BEFORE entry into Semester 1	before you enter semester 1 of your program.	<u>college.ca/health-services/</u>
		Fleming Immunization
		Forms
		https://department.fleming
		college.ca/health-
		services/immunization-
		requirements/immunization
		-requirements-by-program/
When are NARs required?		1
All other NARS	[Trainer]	NARs Deadlines for Health
Different deadline each semester	The other NARs for your program may have a different	Programs
The deadline for each semester can be	deadline for submission. You can always check what	https://department.fleming
found on the NARs website	your deadline is by going to the NARs website.	college.ca/school-cdh/non-
		academic-requirements-
		<u>nars/non-academic-</u>
		requirements-nars-
		deadlines/
		NARs Deadlines for Justice
		Programs
		https://department.fleming

		college.ca/school-jcd/non- academic- requirements/non- academic-requirements- nars-deadlines-2/
When are NARs required?		
We will explore the NARs website in	[Trainer]	
another video	We will explore the NARs website in another video	
Untitled		
Hey Rohit! I'm so glad you answered the	[Lindsay]	
phone	Hey Rohit! I'm so glad you answered the phone	
There's something you need to know about	There's something you need to know about NARs	
NARs deadlines!	deadlines!	

<u> Transcript – Late NARs</u>

Text Transcript	Voice Narration Transcript	Resources
Untitled		
I just got a call from my friendI think I'm late with my NARs!	[Rohit] I just got a call from my friendI think I'm late with my NARs!	
Untitled		
Thanks for letting us know! Here is what can happen if your NARs are late	[Trainer] Thanks for letting us know! Here is what can happen if your NARs are late	
What happens if my NARs are late?		
Fleming Entry Immunization Form: Late Fee Late NARs = Inability to attend placement	[Trainer] If your Fleming Entry Immunization Form is late, there is a late fee charged by Health Services. In addition, if your	Fleming Health Services Late Fee <u>https://department.flemin</u>
No placement = Semester Failure	NARs are late you may not be able to go to placement, which could lead to not being able to progress to the	gcollege.ca/health- services/immunization-

	next semester	requirements/
What happens if my NARs are late?		l
The NARs for your program are standard for	[Trainer]	
the industry	Make a great first impression with your placement site	
Make a great first impression!!!	and potential future employer, by submitting NARs	
Submit NARs requirements on time	requirements on time	
What happens if my NARs are late?		
Who is responsible for	[Trainer]	
Knowing the requirements?	Who is responsible for	
Knowing the due dates?	Knowing the requirements?	
Knowing document expiries?	Knowing the due dates?	
YOU!	Knowing document expiries?	
	It is the student, meaning YOU!	
What happens if my NARs are late?		
Fleming has resources available to help you	[Trainer]	
keep track, but the responsibility to ensure	Fleming has resources to help you but the responsibility	
you have met the requirements each	for meeting requirements on time, is yours	
semester, falls on you		
Untitled		
[Clock rings]	[Clock rings]	
Looks like it's NARs deadline day!	[Trainer]	
	Looks like it's NARs deadline day!	
Where do I find the deadline for my program	1?	
Email reminders	[Trainer]	
remember to check your spam!	Fleming will send out reminders but do not rely on these	
Email reminders are not 100% reliable due	100% as they can be affected by technical issues or be	
to technical issues, spam box, etc.	caught in spam.	
remember the responsibility is with you	Remember, the responsibility for finding out the	
	deadlines is with you	

Where do I find the deadline for my program?		
See the listing of deadlines and	[Trainer]	NARs Deadlines for Health
requirements outside NARs office	You can find the deadlines on a sheet outside the NARs	Programs
Deadlines and requirements also available	office or on the NARs website	https://department.flemin
on NARs website		gcollege.ca/school-
		cdh/non-academic-
		requirements-nars/non-
		academic-requirements-
		nars-deadlines/
		NARs Deadlines for Justice
		Programs
		https://department.flemin
		gcollege.ca/school-
		jcd/non-academic-
		requirements/non-
		academic-requirements-
		nars-deadlines-2/

<u> Transcript – Ethical Scenario</u>

Text Transcript	Voice Narration Transcript	Resources
Untitled		
[Mike is at the club]	[Dance music plays]	
[Poster on wall states "Campus News, NARs		
due today!"]		
Untitled		
[Mike snoring in front of computer]	[Mike]	
[Computer screen lights up]	Snore, Snore.	
Urgent! We have sent two warning emails	[Computer]	
Your CPR update is LATE	Ding.	

Submit immediately!	
Untitled	
[Mike now awake and in front of computer] What am I going to do?	[Mike] What am I going to do?
I totally messed up!	I totally messed up!
Untitled	
I just had a great idea!	[Mike] I just had a great idea!
Untitled	
I will change the date on my card to this	[Mike]
year	I will change the date on my card to this year
No one will ever know!	No one will ever know!
Untitled	
[Sign stating NARs Office]	[Trainer]
Thanks for bringing in your file, Mike!	Thanks for bringing in your file, Mike!
Let's see your CPR C	Let's see your CPR C
Great! Thanks for bringing it in	Great! Thanks for bringing it in
Untitled	
[Later, phone rings, and Mike answers]	[Phone rings]
Hello? NARs Office?	[Mike]
	Hello? NARs Office?
Untitled	
[NARs Office pictured]	[Trainer]
Mike, I just spoke to Red Cross	Mike, I just spoke to Red Cross
And they did not have you in class this date	And they did not have you in class this date
You will need to discuss this with the Chair	You will need to discuss this with the Chair

Untitled		
[Chair's office pictured]	[Chair]	
I'm sorry Mike	I'm sorry Mike	
Falsifying documents is unethical & illegal	Falsifying documents is unethical & illegal	
We cannot allow you on placement	We cannot allow you to go on placement	
Untitled		
[Mike pictured. Not looking very happy at		
all]		

<u>Transcript – Ethical Considerations</u>

Text Transcript	Voice Narration Transcript	Resources
Untitled		
Unfortunately, Mike will have to repeat the	[Trainer]	
semester since he can't go to placement	Unfortunately, Mike will have to repeat the semester	
	since he can't go to placement	
Fraudulent Documents		
Time constraints + Financial Pressures	[Trainer]	
These pressures have led some students to	Sometimes, students have chosen the wrong solution to	
falsify NARs documents	solving their problems with getting NARs done on time.	
Fleming carefully reviews all NARs	Fleming carefully reviews all NARs	
Fleming has & will catch forgeries	Fleming has & will catch forgeries	
Fraudulent Documents		
Consequences:	[Trainer]	
An uncomfortable discussion with the Chair	Consequences of submitting fake documents may	
of the School, NARs staff, and your	include:	
Coordinator	An uncomfortable discussion with the Chair, NARs staff,	
Denial of placement and withdrawal from	and your Coordinator	
the semester	Denial of placement and withdrawal from the semester	
Charges for fraud brought forward by the	Police charges	
police		

Fraudulent Documents		
It is not worth falling behind in your studies	[Trainer]	
and/or facing charges	Forging documents is not worth the consequences	
If you will be late to submit NARs, please	Instead, discuss with your Coordinator to figure out your	
discuss with the Program Coordinator	options	
Untitled		
Next, we will do a run through of the NARs	[Trainer]	
website!	Next, we will do a run through of the NARs website!	

<u>Transcript – The NARs Website</u>

Text Transcript	Voice Narration Transcript	Resources
Untitled		
Now for a walkthrough of the NARs	[Trainer]	
website!	Now for a walkthrough of the NARs website!	
The NARs Website		
On the website, you will find:	[Trainer]	
-Nar Requirements	On the website, you will find:	
-Submissions deadline	-Nar requirements	
-Requirement details	-Deadlines	
-Online training links/forms	-Requirement details	
-FAQs	-Training links/forms	
	-Frequently Asked Questions	

Untitled		
[Website Run-through]	[Trainer]	NARs Website for Health
	This is the School of Health and Wellness website. On	Programs
	this site, you will find information on a variety of topics	https://department.flemin
	about the School. For our purposes, we will be focusing	gcollege.ca/school-
	on the information about Non-Academic Requirements.	cdh/non-academic-
	As a note, since this page is in the same format as the	requirements-nars/
	School of Justice website, we will only be touring the	
	Health version.	NARs Website for Justice
		Programs
	The Non-Academic Requirement information we need,	https://department.flemin
	can be found here, under "Non-Academic	gcollege.ca/school-
	Requirements". You will notice a number of pages as	jcd/non-academic-
	follows:	<u>requirements/</u>
	NARs Deadlines, NARs by Program, Immunizations, TB.	
	Flu Shot; Criminal/Vulnerable Reference Check; First	
	Aid/CPR C; Mask Fit Testing; WHSA; WHMIS; AODA;	
	NVCI; WSIB letter; Memberships; NAR Contacts; and	
	NARs Frequently Asked Questions.	
	We will begin by reviewing the FAQ page.	
	On this page, you will find answers to questions on NARs	
	that come up quite often. You may want to check here	
	for an answer to your question before using the NARs	
	Contacts.	
	On the NARs Contact Page, there is a list of contacts you	
	made need regarding NARs, and their roles and	
	responsibilities.	
	On the NARs Deadlines page, there is a document to	

download with the deadlines for the term, as well as a list on the page itself. The list shows the program, semester, and deadline. Deadlines for any first semester placements will note an exception, which applies to the Immunization form.	
On the NARs by Program page, there is a document to download with the list of requirements for each program. Along the left side is the program code and along the top is the semester. In the grid, there are the validity periods for each NAR for that particular program	
and semester. On the Immunizations page, there important information regarding immunizations and links to required forms.	
On the Criminal Reference Check page, there is a summary of important information regarding criminal and vulnerable sector checks.	
On the First Aid/CPR page, there is information on the requirement as well as, a link to register for training.	
On the First Aid/CPR page, there is a summary of important information regarding First Aid and CPR C, as well as a link to register for training.	
On the Maskfit page, there is a summary of important information regarding Maskfit, as well as how to register.	

	On the WHSA page, there is a link to the online training required, which is provided by the Government.	
	On the WHMIS page, there is a link to the online training required, which is provided by a private training supplier.	
	On the AODA page, there is a link to the area of the Fleming MyCampus, where the online training can be found.	
	On the NVCI page, if there is an upcoming session, it will be listed here.	
	On the WSIB Letter page, you can download and print the WSIB Letter which every student must sign and send to the NARs office.	
	On the Memberships page, there is a link to sign up for OACYC membership. This requirement only applies to Child and Youth Care students.	
	As you can see, there is a lot of information on NARs and other topics on this website to assist you.	
The NARs Website		
School of Health and Wellness	[Trainer]	NARs Website for Health
https://department.flemingcollege.ca/scho	The School of Health and Wellness and the School of	Programs
<u>ol-cdh/</u>	Justice & Community Development websites can be	https://department.flemin
	found at the links below. Don't worry; we will post the	gcollege.ca/school-
School of Justice & Community	links under the "Resources" area of the training video	<u>cdh/non-academic-</u>
Development	page.	requirements-nars/
https://department.flemingcollege.ca/scho		

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ol-jcd/	NARs Website for Justice
	Programs
	https://department.flemin
	gcollege.ca/school-
	jcd/non-academic-
	requirements/

<u>Transcript – NARs Requirements 1</u>

Text Transcript	Voice Narration Transcript	Resources
Untitled		
Now that you know how to navigate the	[Trainer]	NARs by Program for
NARs website	Now that you know how to navigate the NARs website	Health Programs
Let's review the NARs you may need for	Let's review the NARs you may need for your program	https://department.flemin
your program		gcollege.ca/school-
		cdh/non-academic-
		requirements-nars/nars-
		<u>by-program/</u>
		NARs by Program for
		Justice Programs
		https://department.flemin
		gcollege.ca/school-
		jcd/non-academic-
		requirements/non-
		academic-requirements-
		nars-deadlines/

Fleming Entry Immunization Record		
Most programs require this form	[Trainer]	Fleming Immunization
Bloodwork is a component	The Fleming Entry Immunization Record is required for	Forms
See coordinator if for any reason you cannot	most programs and is available from Fleming Health	https://department.flemin
complete the form	Services or downloadable from their website.	gcollege.ca/health-
Available on Fleming Health Services		services/immunization-
website		requirements/immunizatio
		n-requirements-by-
		program/
Criminal & Vulnerable Sector Check		
Most programs require these checks	[Trainer]	Peterborough Police
Available from your local police station	Most programs require the criminal and vulnerable	http://www.peterborough
You must be able to prove you live in the	sector check. You will need a letter from the College to	police.com/request/record
city the station serves	apply for a check and must bring Photo I.D. to your local	<u>-checks/</u>
You will need to bring photo I.D.	police station.	
Criminal & Vulnerable Sector Check		
If you live in residence or elsewhere in	[Trainer]	
Peterborough, go to 400 Water Street	If you live in residence or in Peterborough, go to 400	
If you live outside of Peterborough, go to	Water Street	
your local station	If you live outside of Peterborough, go to your local	
Checks done by BackCheck online are not	station	
accepted	Checks done by BackCheck online are not accepted	

Criminal & Vulnerable Sector Check		
If you live in Fleming residence, request a	[Trainer]	frost-
letter to prove address from:	If you live in residence, in addition to Photo I.D. and the	residence@flemingcollege.ca
Frost Residence	application letter, to obtain a letter of proof of a local	sutherland-
1 Auk Trail, Box 5500	address for the Peterborough Police, go to the residence	residence@flemingcollege.ca
Lindsay, ON K9V 6G6	office.	
705-878-9328		
705-878-9330 (fax)		
frost-residence@flemingcollege.ca		
Sutherland Residence Village		
1 Residence Circle, Box 4375		
Peterborough, ON K9K 2N7		
705-749-5100		
705-749-5104 (fax)		
sutherland-residence@flemingcollege.ca		
Criminal & Vulnerable Sector Check	1	
For a vulnerable check, obtain letter from	[Trainer]	NARs Contacts for Health
For a vulnerable check, obtain letter from the NARs office	For all students, to obtain the required letter to apply for	Programs
For a vulnerable check, obtain letter from	For all students, to obtain the required letter to apply for a criminal & vulnerable sector check, you can go to the	Programs https://department.flemin
For a vulnerable check, obtain letter from the NARs office	For all students, to obtain the required letter to apply for a criminal & vulnerable sector check, you can go to the NARs office or request a letter by email. Remember, if	Programs https://department.flemin gcollege.ca/school-
For a vulnerable check, obtain letter from the NARs office	For all students, to obtain the required letter to apply for a criminal & vulnerable sector check, you can go to the NARs office or request a letter by email. Remember, if you live in residence, this is in addition to the proof of	Programs https://department.flemin gcollege.ca/school- cdh/non-academic-
For a vulnerable check, obtain letter from the NARs office	For all students, to obtain the required letter to apply for a criminal & vulnerable sector check, you can go to the NARs office or request a letter by email. Remember, if	Programs https://department.flemin gcollege.ca/school- cdh/non-academic- requirements-nars/nar-
For a vulnerable check, obtain letter from the NARs office	For all students, to obtain the required letter to apply for a criminal & vulnerable sector check, you can go to the NARs office or request a letter by email. Remember, if you live in residence, this is in addition to the proof of	Programs https://department.flemin gcollege.ca/school- cdh/non-academic-
For a vulnerable check, obtain letter from the NARs office	For all students, to obtain the required letter to apply for a criminal & vulnerable sector check, you can go to the NARs office or request a letter by email. Remember, if you live in residence, this is in addition to the proof of	Programs https://department.flemin gcollege.ca/school- cdh/non-academic- requirements-nars/nar- contacts/
For a vulnerable check, obtain letter from the NARs office	For all students, to obtain the required letter to apply for a criminal & vulnerable sector check, you can go to the NARs office or request a letter by email. Remember, if you live in residence, this is in addition to the proof of	Programs https://department.flemin gcollege.ca/school- cdh/non-academic- requirements-nars/nar- contacts/ NARs Contacts for Health
For a vulnerable check, obtain letter from the NARs office	For all students, to obtain the required letter to apply for a criminal & vulnerable sector check, you can go to the NARs office or request a letter by email. Remember, if you live in residence, this is in addition to the proof of	Programs https://department.flemin gcollege.ca/school- cdh/non-academic- requirements-nars/nar- contacts/ NARs Contacts for Health Programs
For a vulnerable check, obtain letter from the NARs office	For all students, to obtain the required letter to apply for a criminal & vulnerable sector check, you can go to the NARs office or request a letter by email. Remember, if you live in residence, this is in addition to the proof of	Programs https://department.flemin gcollege.ca/school- cdh/non-academic- requirements-nars/nar- contacts/ NARs Contacts for Health
For a vulnerable check, obtain letter from the NARs office	For all students, to obtain the required letter to apply for a criminal & vulnerable sector check, you can go to the NARs office or request a letter by email. Remember, if you live in residence, this is in addition to the proof of	Programs <u>https://department.flemin</u> <u>gcollege.ca/school-</u> <u>cdh/non-academic-</u> <u>requirements-nars/nar-</u> <u>contacts/</u> NARs Contacts for Health Programs <u>https://department.flemin</u>
For a vulnerable check, obtain letter from the NARs office	For all students, to obtain the required letter to apply for a criminal & vulnerable sector check, you can go to the NARs office or request a letter by email. Remember, if you live in residence, this is in addition to the proof of	Programs <u>https://department.flemin</u> <u>gcollege.ca/school-</u> <u>cdh/non-academic-</u> <u>requirements-nars/nar-</u> <u>contacts/</u> NARs Contacts for Health Programs <u>https://department.flemin</u> <u>gcollege.ca/school-</u>

First Aid & CPR C		
In person training (not online)	[Trainer]	Fleming Continuing
Available from Fleming Continuing	First Aid and CPR C training must be done in-class and	Education
Education	not online. Fleming Continuing Education offers these	https://flemingcollege.ca/c
Also available from St John's or Red Cross	courses. Be aware that the expiry date on your card	ontinuing-
Expiry on your card may not match	does not necessarily mean your training is up to date for	education/courses/first-
Fleming's requirements	the program requirements. Check with the NARs office	aid-standard
	to ensure they are not expired.	
Workplace Health & Safety Awareness Train	ing	
General introduction to workplace health &	[Trainer]	WHSA for Health Programs
safety	This training is online and is general safety awareness	https://department.flemin
Online training	training for in the workplace. The link to the training is	gcollege.ca/school-
Link available on the NARs website	found on the NARs website.	cdh/non-academic-
		<u>requirements-</u>
		nars/workplace-health-
		safety-awareness/
		WHSA for Justice Programs
		https://department.flemin
		gcollege.ca/school-
		jcd/non-academic-
		requirements/workplace-
		health-safety-awareness-
		training-whsa-2/

<u> Transcript – NARs Requirements 2</u>

Text Transcript	Voice Narration Transcript	Resources
WSIB Letter		
Worker safety & insurance board letter	[Trainer]	WSIB Letter for Health
Explains your responsibility to report	This letter is signed by students to acknowledge you are	Programs
Injuries while on placement	aware of your rights and responsibilities regarding safety	https://department.flemin
Must be signed by student & returned	as a student on placement. It is available in the NARs	gcollege.ca/school-
Available on the NARs website	office or downloadable from the NARs website.	cdh/non-academic-
		requirements-nars/wsib-
		student-letter/
		WSIB Letter for Justice
		Programs
		https://department.flemin
		gcollege.ca/school-
		jcd/non-academic-
		requirements/wsib-
		student-letter/
Maskfit		
Measurement to determine mask size	[Trainer]	Fleming Continuing
Semester 1 Maskfit test registration will	Maskfit testing determines which size of face mask a	Education
appear automatically in D2L	student requires for a health-based placement.	https://flemingcollege.ca/c
Students in other semesters must register	Semester 1 students will be registered automatically; all	ontinuing-
with Fleming Continuing Education	others must sign up with Fleming Continuing Education	education#gsc.tab=0
Maskfit		
Measurement done in person	[Trainer]	
Limited timeslots available	There are limited timeslots available so ensure you	
Choose a time as soon as possible	choose a spot early in the semester. You will be sent	
Refer to documentation for measurement preparation	details on test preparation.	

Maskfit		
In some situations, you cannot be tested	[Trainer]	
If you are aware of any reason you cannot	In some situations, you cannot be tested	
be tested, please inform your Program	If you are aware of any reason you cannot be tested,	
Coordinator	please inform your Program Coordinator	
TB Annual		
Yearly update required for 2 step TB test	[Trainer]	Fleming Health Services TB
Appointments available from Fleming	TB Annual is an update to the TB test you completed on	Test Form
Health Services or your doctor	your Fleming Immunization Record. It is only required if	https://department.flemin
Form available from Health Services website	your original TB test is older than 1 year, and if the	gcollege.ca/health-
	update is required by your program. The form is	services/immunization-
	downloadable from the Fleming Health Services	requirements/annual-tb-
	webpage.	skin-testing-requirements/
Accessibility for Ontarians with Disabilities T	raining	
Ontario Human Rights Code & the	[Trainer]	AODA for Health Programs
Accessibility for Ontarians with Disabilities	This training is online and is about the Ontario human	https://department.flemin
Act	rights code and accessibility for Ontarians with	gcollege.ca/school-
Online training	disabilities. Depending on your placement, you may	cdh/non-academic-
Available in the NARs website	need to be aware of this legislation. The link to the	requirements-nars/aoda/
	training is found on the NARs website.	
Workplace Hazardous Material Information	System (WHMIS 2015) Training	
Skills to protect health and safety when	[Trainer]	WHMIS for Health
working with WHMIS-controlled products	This training is online and is about the Ontario human	Programs
Online training	rights code and accessibility for Ontarians with	https://department.flemin
Link available on the NARs website	disabilities. Depending on your placement, you may	gcollege.ca/school-
	need to be aware of this legislation. The link to the	cdh/non-academic-
	training is found on the NARs website.	requirements-nars/whmis/

Ontario Association of Child and Youth Care Membership		
Limited to the Child and Youth Care	[Trainer]	OACYC Membership
program	The requirement for this membership is limited to the	Website
Student membership required	Child and Youth Care program. Student membership is	https://www.oacyc.org/join
Signup available on OACYC website	required and signup is available on the OACYC website	

<u> Transcript – NARs Requirements 3</u>

Text Transcript	Voice Narration Transcript	Resources
Declaration		
Limited to Paramedic program	[Trainer]	Fleming Health Services
Form signed by a doctor certifying student's	The requirement for the declaration is limited to the	Immunization
health	Paramedic program and needs to be signed off yearly by	https://department.flemin
Must be re-signed yearly	your doctor. The declaration is available from Fleming	gcollege.ca/health-
Form available on the Health Services	Health Services or downloadable from their website.	services/immunization-
website		requirements/immunizatio
		n-requirements-by-
		program/
		(found within the
		Paramedic immunization
		form)
Non-Violent Crisis Intervention Training		
Skills to deal with crisis situations, handling	[Trainer]	Fleming Continuing
negative behaviour through intervention	Non-Violent Crisis Intervention training must be done in-	Education
skills	class and not online. Fleming Continuing Education	https://flemingcollege.ca/c
Available from Fleming Continuing	offers the course. You can register at the Fleming	ontinuing-
Education	Continuing Education office.	education/courses/non-
		violent-crisis-intervention-
		<u>cpi</u>

Flu Shot		
Mandatory for some programs	[Trainer]	Where to get the flu shot
Available from your doctor, pharmacies,	The flu shot is mandatory for some programs and highly	https://www.ontario.ca/pa
clinics, and Fleming Health Services, by	recommended for all others. You can get the flu shot at	<u>ge/get-flu-shot</u>
appointment	Fleming Health Services, your doctor, or at a pharmacy,	
Recommended for all students on	during flu season	Peterborough Flu Shot
placement		Clinics
		http://www.peterborough
		publichealth.ca/clinics-
		<u>classes/clinics/influenza-</u>
		<u>flu-clinics/</u>
		Fleming Health Services
		https://department.flemin
		gcollege.ca/health-
		services/services/
Flu Shot	1	
For Fleming students who have not had the	[Trainer]	
flu shot:	If there is a flu outbreak, you may be require the leave	
If there is a flu outbreak, you may be	placement	
require the leave placement	If this occurs, please see your Program Coordinator to	
If this occurs, please see your Program	discuss your options	
Coordinator to discuss options		