

School of General Arts & Sciences

School Meeting Minutes

Date: August 28th, 2017

Time: 10:30 – 12:00 noon

Location: B3250

Attendees: Sandra Dupret (Dean), Silvana Macdonald (Associate Dean), Andrew West, Angela Pind, Barbara Bond, Beedahbin Peltier, Brian Eades, Carolyn MacGillivray, Christian Connolly, Christopher Cole, Christopher Shields, Clive Russell, Deborah Leal, Erin Kirk, Fred Wood, George Fogarasi, Helen Bajorek-MacDonald, Jenn Sek, Joan Connolly, Kyra Cockwell, Lisa Kraemer, Lisa Plouffe, Lisa Stefaniak, Liz Stone, Marcia Siekowski, Marion Willemsen, Matthew Ryan, Nancy Rishor, Ray Henderson, Sara Mormul, Scott Cecchin, Sherra Fam, Soobia Siddiqui, Stuart Keenan, Susan Hyndman, Suzanne Hook, Tanya Stewart, Teresa Good, Thomas Jenkins, Tracy Finlay, Trista Gilbert, Troy LeGresley, Victoria Maystruk

Guests: Deanna Mokedanz (Acting Transfer Credit Coordinator)

Recorder: Cristina Sad (Academic Administrative Assistant)

1. Welcome

Sandra and Silvana welcomed new and current faculty back and acknowledged their important role and great work with students at the college.

New full-time faculty (Matt Ryan, Liz Stone, Sara Mormul) and new contract faculty (Marcia Siekowski and Christian Connolly) were welcomed into their roles.

Silvana announced with excitement that the CICE program has 24 first semester students and 22 returning students in the fall. This is the highest intake on record for the CICE program. This program's orientation will be held on Wednesday, August 30th, 2017. She also welcomed Laura Hewitt as the new FT Integration Facilitator, Keller Meekin and Broke Benson, the two new part-time Integration Facilitators; She informed that the CICE program will have a new part-time Operations Manager, who will be announced by the end of the day and will start on September 5th in his/her role.

2. Celebrations/Awards

Silvana congratulated Joan Connolly (15 years), George Fogarasi (10 years) and Peter Laurie (15 years) for their service to Fleming College.

Silvana also congratulated Tom Jenkins and Joan Connolly for completing their probationary period.

It was also announced that Sandra Dupret received the Leadership Award at Haliburton Campus on June 20th. Silvana spoke about Sandra's qualities as a leader and Dean of both GAS and Haliburton schools.

Spring Curriculum Development

Silvana asked Coordinators to report on Curriculum Development during the summer.

- **Communications**
 - **COMM202 (Christopher Shields)**

- Courses re-structured in 3-5 modules
- New version will be piloted in the Fall 2017
- Compressed model (7 weeks) went well. Students were able to get their writing done
- Attendance: one section went well with students advancing quickly; the other session had low attendance
- **COMM201 (Fred Wood)**
 - COMM201 will stick to 2 hour lab and 1 hour seminar in the winter
 - There are 75 sections running.
 - Thirty-four 34 faculty teaching COMM201 will be meeting today
- **Psychology (Angela Pind)**
 - Team was busy assessing the structure and making adjustments for Fall 2017
- **GHS (Susan Hyndman)**
 - Name of the program has changed to PRE-HEALTH SCIENCES PATHWAY TO CERTIFICATES AND DIPLOMAS to align with Ministry's requirements. The code remains GHS
 - Significant changes in HLTH274
 - More integration with Police Foundations, Social Worker, among other programs
- **PHS (Erin Kirk)**
 - Name of the program has changed to PRE-HEALTH SCIENCES PATHWAY TO ADVANCED DIPLOMAS AND DEGREES to align with Ministry's requirements. The code remains PHS
 - Pilot of BYOD (bring your own device)
 - Heather Cuthbert is back from parental leave
- **Mathematics (Vikki Maystruk)**
 - First semester of Math online was rolled out
 - Looking into other courses to also be rolled out to online option
 - Students need to pass with 80% in calculations before continuing on
- **University Transfer – UT (Dennis Vanderspek)**
 - Program review and assessment of curriculum during the summer with many changes in each course.
- **CICE (Joan Connolly)**
 - Joan thanked Angela Pind for her work during program/curriculum review
 - Ontario Literacy Adult Framework is working well
- **GNEDs (Lisa Stefaniak)**
 - New Gen. Eds: Games People Play, developed by Barb Bond and Stuart Keenan. Anthropology (Hybrid) developed by Jaqueline Barrow.
- **Transfer Credit Update (Deanna Mokedanz)**
 - Trying electronic form – no more paper
 - Coordinators please give students the transfercredit@flemingcollege.ca email, not Deanna's Fleming email

3. Focus of 2017-18 (Sandra Dupret)

Sandra spoke about the focus for the School of General Arts and Sciences by the end of the next Spring.

Indigenous Perspectives

Liz Stone joined the LDS team this summer and, together with the Law & Justice faculty identified places where indigenous content and curriculum could be incorporated. A

mapping document was created by the LDS team, which helps identify internal and external resources for faculty by using an existing framework.

General Electives Policy and Procedure

A consultant has been hired to evaluate mandated general electives. Changes to policy will be made based on feedback brought to the General Education Committee.

Sandra recognized the work done by Molly Westland in the Quality Audit in the Spring, and Silvana with the General Elective Policy.

Silvana explained that the General Electives Policy is housed in the School of General Arts and Sciences. The policy will ensure that every program satisfies the Ministry's requirement of three (3) general education courses in each diploma program of study.

A General Elective Committee will be re-established with the involvement of the school and will focus on feedback received and on students' interests. The audit will take place in March.

House Keeping Items

- Update your personal information by visiting the My Self Service in the Portal.
- Picture and blurb for the affinity website can be sent to Cristina.
- Renovation tours are available both at Frost and Sutherland Campus.
- Email from Drew Van Parys was sent out. The content will be posted on the GAS affinity website.
- Upcoming LDS training sessions are frequently communicated via email. You can also contact the School office for details.
- Course Outlines are due by Friday, September 1st.
- Mandatory Training needs to be completed.
- Program/Discipline Team meetings need pre-approval. Submit your exception report for Silvana's approval.
- Academic Council: General Elective Policy has been addressed and sent to BOG for approval. Next meeting will be held on Wednesday, August 30th, from 9 – 11 a.m. Updates will be sent to the group as soon as they're available.
- Academic Integrity will be rolled out. There are 15 portables that will be used this semester. Timetabling was carefully planned so that students are not struggling to get from one class to the next. Students will receive a map with instruction on travelling from portable to the next.
- Reminder: our campuses are free-scent.
- New Faculty Orientation will be held on Tuesday.
- Reminder: Frost has an adapted schedule in week 1.
- Get it Together Sessions with Jodie Black will run tomorrow, August 29th, in the LRC and the main foyer.
- D2L and Lesson Planning will run tomorrow in B2101 from 9 – 11 a.m. Frost boot camp will run on Thursday, August 31st, from 2 – 4 p.m., Room 103.

Meeting adjourned at 12 noon.