

# EMERGENCY PROCEDURES

**Assess Your Situation - Consider Your Options - Take Action**

## VIOLENCE RESPONSE PROTOCOL

For a violent threat inside the building, an announcement will be made via the Emergency Notification System.

### GET OUT

- Exiting the area or building is a good option
- Choose a safe exit and leave immediately
- Notify anyone you encounter to get out
- Once in a safe location dial 911

### HIDE

- If you can't get out, hiding is an option
- Close and lock the door. If the door can't be locked, tie or barricade it shut using heavy objects
- Silence cell phones and other devices
- Do NOT answer door and wait for further instruction

### FIGHT

- As a last resort, you may have to defend yourself
- Quietly develop a plan to subdue the attacker(s)
- Improvise weapons from objects in the room
- Commit to an aggressive attack
- Stop the Threat

## FIRE ALARM

Upon discovery of Fire:

- Leave fire area immediately and close doors
- Activate the fire alarm system, use a fire pull station
- Use nearest exit to leave building

Upon hearing Alarm:

- Use nearest exit to leave building, closing doors behind you
- If you encounter smoke, use alternate exit

## FIRST AID

If someone requires First Aid or an ambulance:

- Dial 4444 from any campus phone and request First Aid assistance
- Security will send a First Aid Responder to your location immediately
- Security will coordinate 911 response if required

## HOLD & SECURE PROTOCOL

For danger outside the building, an announcement will be made via the Emergency Notification System.

- Do not leave the building until informed it is safe
- Do not use cell phone unless you have urgent information to relay to campus security
- Security will coordinate 911 response if required
- Await further instructions via the Emergency Notification System



**FLEMING SAFE**

Official Campus Safety App



## Campus Security

**Emergencies: Dial 4444   General Info: Dial 8000   Safe Walk: Dial 8000**