

#	Item Name	Issue Raised at SRC	Issue Addressed by			Date item Completed/Resolved	Resolution/Implementation
		(dd/mm/yy)	1 st Cmttee/Role (dd/mm/yy)	2 nd Cmttee/Role (dd/mm/yy)	3 rd Cmttee/Role (dd/mm/yy)	(dd/mm/yy)	
0.	<i>Sample Item</i>	<i>Cluster 1 30/09/14</i>	<i>AS 15/11/14 +</i>	<i>SC 20/12/14</i>		<i>20/12/14</i>	<i>Description of resolution or implementation plan and any target dates</i>
1.	Transportation issue-concern related to perceived lack of effective bus transportation particularly Fleming express bus. There is no express bus between 1200 and 1300. Students require the ability to get off/on campus during these hours. Particularly concerned due to inability to get off campus to downtown for jobs, learning disability assessment and medical appointments.	October 27, 2014				Feb 25, 2015	The School will request a review with Peterborough transit to assist with improving the service of the Fleming Express- perhaps having two per hour instead of one during peak periods-particularly between 1200 and 1300. Molly will review the issue with Student Services to research potential paths to a solution by next meeting.
2.	Request of a review of implications of the inclusion of a bus pass included in ancillary fees for the college.	October 27, 2014				Feb 25, 2015	The School to review with student services to determine what previous work has been completed on this matter by next meeting
3.	Lack of student knowledge related to tax implications related to being in full-time education program. I.e: documents required etc.	October 27, 2014				Feb 25, 2015	The School will inquire from student services about what resources could be available for students to provide tax knowledge for students and investigate methods to provide it.
4.	Concern with lack of transparency with opt in and opt out processes for ancillary fees.	October 27, 2014				Feb 25, 2015	The School will inquire with registrar's office regarding the communication plan regarding opt in/out to determine if improvements are warranted.
5.	Concerned with lack of safety and information during black out-no clear communication relating to class cancellation, nothing went out on Twitter, myBeat etc.	October 27, 2014					The School will review with Security the incident and request a black out protocol be researched developed and implemented similar to lock down or fire drills.

Student Representative Council
 School of Community Development & Health

6.	Lack of sufficient gender neutral washroom facilities	October 27, 2014				Feb 25, 2015	The School will review this request with facilities to ensure a plan in place to address this perceived lack of access.
7.	Too much email traffic Concerned that important information will be ignored due to traffic.	October 27, 2014				Feb 25, 2015	The School will review the communication plan for important School or program based information to ensure that high impact emails are send using high priority sending settings. Molly will review this at Coordinator's meeting to brainstorm a solution.
8.	Lack of student knowledge about campus notification systems such as inclement weather or power outages	October 27, 2014					The School will request a communication from Student Services sent out to review this process with students.
9.	Ineligibility of student requiring accommodation to Dean's List-	Feb 25, 2015					Policy Change is pending according to Dean Carol Kelsey
10.	There is a limited # of Bursaries that are not financial need dependent						The bursaries and awards provided through Advancement Office donor-funded dollars and Financial Aid bursaries are all awarded based on financial need. There are a limited number of donor-funded scholarships such as the NS Legacy Scholarships which are academic, merit-based on high school entrance marks, that are available. The successful recipients of these scholarships are selected by the college. There are also athletic scholarships available that are not based on financial need
11.	Lack of quiet areas for study 1) can available classrooms be posted online? 2) enforcement of quiet zone						1. Go to information desk and they will tell you a classroom that is free 2. The Silent Study Room is on the upper level near our computers and periodicals. Currently this room has a total silence policy, including the clicking of keyboards. It's not well used. We do indeed have a Quiet Zone. It occupies one half of the Library and is an area that consists mostly of study carrels and small tables designed for single students or maybe groups of 2. The other "zone" has large tables and is used by larger, louder groups. Obviously sound travels so it is an imperfect system.

							<p>That being said, staff are generally very good at responding to noise complaints, when made. And when we hear student voices rising above the general din, staff proactively approach group and remind about the noise policy.</p> <p>We are a small Library, so we will never be able to totally accommodate groups who want to engage in collaborative work and those who want to study in splendid isolation. But this semester we have been impressed with how students have conducted themselves.</p> <p>Head Librarian will remind staff to continue to do walkarounds to ensure the noise is at an acceptable level. However, we do not expect silence. We do have a Silent Study Room for this purpose.</p> <p>They can go to the info desk and the ladies will look it up for them as I used to do when I was up there.</p> <p>Thanks</p>
12.	Traffic flow for 0800 starts Security presence? 3 rd exit? In mst plan Lights at Brealey intersection No, but road is being widened						No answer retrieved yet.
13.	Early access to course outlines						Academic operations will work with the ISG, VPA and AC to get the word out to the student body
14.	Grad access to portal?						12 months after the last on-campus login (<i>logging into a machine on-campus</i>) – see pg. 6 <u>policy 6-602</u> .
15.	Early return of used textbooks						Buyback is the process through which students sell back textbooks to the bookstore. The price offered for books varies by market demand, with <u>50% of the current retail price being the highest for titles that will be used the following term, up to buyback need or “target” quantity.</u> If a book has

						<p>not been adopted at the time of buyback, the student will receive market value which is determined by the age, popularity and subject matter. There is a risk that the textbook will change edition and render the inventory worthless. Market value is offered based on market demand for the title. When a new edition is released, the old edition loses its market value.</p> <p>In order for us to offer the 50%, we have to have a signed book order for the title. There are peak times during the semester when a book becomes more valuable. In answer to your question, the best time to sell your books back is the week of exams for each semester and hopefully by that time, I have acquired the commitment from the faculty with the required textbooks for the next term. This is why we encourage all faculty to return their book orders on time before buybacks so that we can offer our students the best value for their books and provide more opportunity to have used book on our shelves.</p> <p>Not all books can be bought back. Those with required access codes, looseleaf, workbooks, tear out pages cannot be recycled and sold to future students.</p>
16.	Spotty internet in residence					<p>We're the students referring to wired or wireless?</p> <p>Each students bedroom is hardwired for internet the same way as staff offices. We did an upgrade late last summer to include wireless that cost over \$300 thousand dollars. The Residence actually has double the bandwidth than the main campus.</p> <p>What we have found that can slow down the wireless connection at certain times of the day is students using</p>

Student Representative Council
School of Community Development & Health

							<p>certain services such as watching HD movies or using HD Skype. Students cannot access these services on the campus but we do allow it in Residence because it is their home.</p> <p>Our strategy right now is going to be a educational, for example not leaving movies running when they are not watching. We are doing this in conjunction with IT.</p> <p>Regards,</p>
17.	COMP345 Macs vs Windows						Course is scheduled for redesign this spring summer
18.	RO seat moving method vs. 'take a number'						Manager of RO on vacation
19.	My Student Centre tutor vs. tutorial						Manager of RO on vacation
20.	Second Career students' eligibility for bursaries & jobs						<p>Second Career students are not eligible for the Financial Need bursaries that are adjudicated through the Financial Aid Office. They are however, eligible for consideration for donor sponsored bursaries that are set up through the Advancement Office. They are also not eligible for student jobs that are sponsored through the Fleming Work Study Program. Both the Financial Need bursaries and the Fleming Work Study Program are funded through Tuition Set-Aside funds. Under ministry policy, Second Career students are ineligible to access these funds. The reason being is that they are receiving funding that is non-repayable. They are also not incurring the level of educational related debt that other students who are in receipt of OSAP are. Three years ago the ministry cancelled the Ontario Work Study Program under which they provided funding for us to support student jobs on campus. We were obligated under Ministry directive to continue to provide student jobs on campus, but required to fund them through the Tuition Set-Aside funds. As a result, the limitation on Second Career students.</p>
21.	MyBeat notification						

Student Representative Council
School of Community Development & Health

22.							
-----	--	--	--	--	--	--	--

Student Representative Council

- Cluster 1 (2 student reps) & (Cluster Program Coordinator)
- Cluster 2 (3 student reps) & (Cluster Program Coordinator)
- Cluster 3 (2 student reps) & (Cluster Program Coordinator)
- Cluster 4 (3 student reps) & (Cluster Program Coordinator)
- School Dean, Chair or Operations Leader , as meeting Chair (on a rotating basis)

Cluster 1

- ECE (2 elected reps)
- ES (2 elected reps)
- RLS (2 elected reps)
- TR (1 elected rep)
- 1 appted Program Coordinator

Cluster 2

- SSW (2 elected reps)
- DA (2 elected reps)
- DSW (2 elected reps)
- CYW (3 elected reps)
- HSC (1 elected rep)
- 1 appted Program Coordinator

Cluster 3

- MAC/MST (3 elected reps)
- FHP (2 elected reps)
- POA (2 elected reps)
- 1 appted Program Coordinator

Cluster 4

- PN (2 elected reps)
- PSW (2 elected reps)
- PMD (2 elected reps)
- PHM (2 elected reps)
- HIM (2 elected reps)
- 1 appted Program Coordinator

SRC

- Student lottery for SRC
- Meetings occur weeks 7 (or alternate week due to Thanksgiving stat) & 11 of Fall & Winter semester
- See CD&H Website (from portal) for:
 - Membership,
 - Agendas,
 - Item Logs
 - Meeting date/time/rm
- Address raised ideas, issues and concerns (general rule, affects 3 or more programs)
- Program/Course specific items to appropriate Program Coordinator

Subcommittee Program Clusters

- Student program elections week 3 of Fall semester for Clusters